

KENTER CANYON ELEMENTARY CHARTER SCHOOL
Los Angeles Unified School District

GOVERNANCE COUNCIL MEETING

AGENDA

Tuesday, February 4, 2020
2:00 p.m. in Room 201

- Sign-in / Requires 11 in attendance to constitute a quorum.
- Call Meeting to Order Jason Schaeffer / Lewis Gabel
Council Co-Chairs
- Approval of November 4, 2020 Meeting Minutes Ryan Del Giorgio
Recording Secretary

NEW BUSINESS

- **School Climate Committee Report**
- **Positive Discipline Team Report**
 - Restorative Justice Training Scheduled
- **Professional Development Committee Report**
- **Mathematics Committee Report**
- **Language Arts/History-Social Science Committee Report**
- **STEAM Committee Report**

PRINCIPAL'S UPDATE (Terry Moren)

- LCAP Update
- Charter Renewal / Writing Overview
- Survey for Budget Development / Textbook Roadshow
- E-Casting Report 2020-2021
- Literacy Night – February 27
- Grade 5 Teachers to Visit Revere MS – 2/20

KCPSG UPDATE:

- General PSG Membership Mtg.-February 4
- MLK Library Project – Completed
- Yearbook Cover Art Contest - Completed
- Prospective Parents' Tour February 7
- Studio 54 Gala & Auction – February 29

PUBLIC COMMENTS

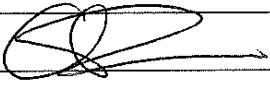
MOTION TO ADJOURN

UPCOMING MEETINGS:

- **February 13, 2020 @ 2:00 p.m.**
 - Committees work on Charter Petition
- **February 27, @ 2:00 p.m.**
 - STEAM Committee in Room 202
 - Language Arts/History-Social Science in Room 204
 - Professional Development Committee in Room 203
- **March 3, 2020 at 6:00 p.m. in Library**
 - Governance Council Meeting

Governance Council Sign-In Sheet

Meeting Date: February 4, 2020

| <i>Elected Representatives</i> | <i>Term of Service</i> | <i>Signature</i> |
|--------------------------------|------------------------|---|
| Megan Walsh | 2 nd | |
| Carly Rosenblit | 2 nd |  |
| Jamie Haas | 2 nd | Jamie Haas |
| Lewis Gabel | 1 st | L. Gabel |
| Alyssa Mackenzie | 1 st | Alyssa Mackenzie |
| Heather Herzikoff | 1 st | |
| Danielle Klapproth | 1 st | D. Klapproth |
| Michelle Hansbrough | 1 st Alt | M. Hansbrough |
| Terry Moren | Admin. | |
| Kevin Shapela | 2 nd | Guest |
| Ryan DelGioglio | 2 nd | |
| Jason Schaeffer | 2 nd | J. Schaeffer |
| Nicole Williams | 1 st | N. Williams |
| Alex Wolfe | 1 st | A. Wolfe |
| Wenise Wong | 1 st | Wenise Wong |
| Lisa Sanders | 1 st | L. Sanders |
| John Orsanic | 1 st Alt. | J. Orsanic |
| Lynn Whitaker | Comm | Lynn Whitaker |
| Stephanie Ross | Guest | Teacher / S. Ross |
| | Guest | |
| | Guest | |
| | Guest | |
| | Guest | |
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KENTER CANYON ELEMENTARY CHARTER SCHOOL

Governance Council meeting

Tuesday, February 4, 2020 @ 2:00 p.m. in Room 201

SIGN-IN SHEET

| Name | Position / Grade | Signature |
|---------------------|---------------------------|--------------------|
| TERRY MOREY | Principal | Terry Morey |
| CARLY ROSENBLIT | 3 rd / Teacher | Carly Rosenblit |
| ERIN MEKHITARIAN | 4 th / Teacher | Erin Mekhitarian |
| Alyssa Mackenzie | 2 nd / teacher | Alyssa Mackenzie |
| Jamie Haas | 5 th / Teacher | Jamie Haas |
| Heather Heruk | Ⓚ Teacher | Heather Heruk |
| Megan Walsh | Teacher / 2 nd | megan walsh |
| Jennifer Oh | Teacher / K | Jennifer Oh |
| Kate Robinson | teacher / 1 st | Kate Robinson |
| Amanda Azaria-Lane | teacher TK/K | Amanda Azaria-Lane |
| Andrea Shaloo | teacher K | Andrea Shaloo |
| Sumer Dundov | teacher 1 st | S Dundov |
| DJ Popielarski | teacher - 3 rd | D Popielarski |
| Michelle Lynch | Teacher / 2 nd | Michelle Lynch |
| Colleen Lally | Teacher / 3 rd | Colleen Lally |
| Matthew Risman | Teacher / 5 th | Matthew Risman |
| Shari Laham | Teacher / 3 rd | Shari Laham |
| Danielle Klapprott | Teacher / 4 th | D Klapprott |
| Michelle Hansbrough | Teacher / 2 nd | M Hansbrough |
| Lewis Gabel | Teacher / 1 st | Lewis Gabel |

KENTER CANYON GOVERNANCE COUNCIL
REGULAR MEETING MINUTES
Tuesday, February 4, 2020
2:00 p.m. – Room 201

COUNCIL MEMBERS PRESENT:

1. Dr. Terry Moren (Administrator)
2. Lewis Gabel (Teacher/Co-Chair)
3. Jason Schaeffer (Parent/Co-Chair)
4. Heather Herzikoff (Teacher)
5. Jamie Haas (Teacher)
6. Alyssa McKenzie (Teacher)
7. Danielle Klapproth (Teacher)
8. Carly Rosenblit (Teacher)
9. Megan Walsh (Teacher)
10. Michelle Hansbrough (Teacher/1st Alternate)
11. Ryan Del Giorgio (Parent)
12. Lisa Sanders (Parent)
13. Kevin Shepela (Parent)
14. Nicole Williams (Parent)
15. Alex Wolfe (Parent)
16. Wenise Wong (Parent)
17. John Orsanic (Parent/1st Alternate)
18. Lynn Whitaker (Community Member)

COUNCIL MEMBERS ABSENT:

1. None.

ADDITIONAL PERSONS PRESENT/GUESTS:

1. Stephanie Ross (Teacher)
2. Erin Mekhitarian (Teacher)
3. Jennifer Oh (Teacher)
4. Kate Robinson (Teacher)
5. Amanda Azaria-Lane (Teacher)
6. Andrea Shaloo (Teacher)
7. Summer Dundov (Teacher)
8. DJ Popielarski (Teacher)
9. Michelle Lynch (Teacher)
10. Colleen Lally (Teacher)
11. Matthew Risman (Teacher)
12. Shari Laham (Teacher)
13. Madeline Kerwin (Teacher)

CALL TO ORDER:

Lewis Gabel announced that the Meeting was duly noticed, and called the Meeting to order at 2:10 p.m.

OLD BUSINESS:

1. **Motion to approve Minutes from November 5, 2019 GC Meeting.** Lewis Gable presented the Minutes from the last Regular Meeting held on November 5, 2019. After review of the Minutes a motion to approve the Minutes was made by: Jason Schaeffer; seconded by: John Orsanic; and passed: Unanimously.

NEW BUSINESS:

1. **Committee Reports.**

- School Climate Committee

- Carly Rosenblit provided a summary of the business discussed at the last committee meeting, including:
 - Discussed new teacher support:
 - Scheduling of observations.
 - Observation meetings are scheduled.
 - Attendance for students and staff:
 - Discussed process and procedure in order to get notice if the enrichment teacher is going to be absent.
 - Beautification Program:
 - Need new paint on 4-square court as well as a new court.
 - First Grade Teachers would like to request some netting or weaving to block view to the bungalows.
 - Additionally, some coverage by the Coyote Courtyard by Ms. Mackenzie's room is desired.
 - Campus Cultural Assemblies:
 - Friday, Jan 24: Taiko Project.
 - Student Programs:
 - Student Council meetings:
 - Friday, Jan 24: Disney Day.
 - Career Day TBD.
 - Junior Coaches.
 - Needs more structure tied to Playworks.
 - Not enough structured games are happening at recess.
 - Health:
 - Seeking clarification on lice policy.
 - There is an outbreak.
 - What's the best way to contain the lice?
 - Safety/Emergency Preparedness:
 - Drills successful.
 - Backpacks with supplies have been ordered.
 - Bin was restocked.
 - Need to establish a date for parent support to help organize bin.
 - Physical Education (PE):

- PE in lower grades is going well.
- PE in upper grades:
 - Concerns with the amount of games being played, not enough skills instructions.
 - Lesson plans are not being given to teachers.
 - Classroom management needs to be addressed.
 - Relationships with students are too congenial and not appropriate for teacher/student relationships.
- Art:
 - Classroom environments are being left messy.
 - Insufficient communication prior to lessons.
 - Teachers would like more structure and to be included within the art instruction.
 - Need more connection and correlation between art and standards.
 - Many incomplete projects, no finished projects to send home
 - Will there be an art show or an art night this year?
 - Is appropriate feedback being given to Art teacher?
- Aides Training:
 - Some concerns with aides' attentiveness at recess in regards to student safety.
 - What are appropriate consequences for behavior that aides can implement?
- Good of the Order:
 - Discussed possibility/desire for "Weekend Work Day" for parents?
 - Discussed possibility/desire to schedule a professional development (PD) for positive behavior support? For both consequences and rewards?
- There was no new business proposed for vote.
- Positive Discipline Committee
 - Danielle Klapproth provided a summary of the business discussed at the last committee meeting, including:
 - Restorative Justice Training Schedule
 - Working on community circles in classrooms
 - Teachers have met to discuss what they believe is working and what is not working.
 - A PD has been scheduled for ongoing Restorative Justice training on March 10. Teachers will receive a training kit prior to training session.
 - There was no new business proposed for vote.
- Professional Development Committee
 - Jennifer Oh provided a summary of the business discussed at the last committee meeting, including:
 - Restorative Justice PD scheduled for March 10.
 - Discussed and planned 4 mandated parent workshops:

- School Experience Survey.
- Graduation Requirements;
- Exploring possibility of parent workshops related to literacy and math.
- Charter Renewal:
 - In process of preparing, reviewing and editing Charter renewal.
- Dreambox PD:
 - Instead of entire staff meeting at once, teachers will be able to sign up for continuing education as needed.
- Special Education PD was conducted on Jan. 14.
- Social/Emotional Training:
 - 25 schools are being selected as pilot schools. Katy Cohen will attend training seminar, and will then train Kenter staff.
- Safety Drills:
 - Staff is requesting a PD for expectations related to safety drills.
- There was no new business proposed for vote.
- Mathematics Committee
 - DJ Popielarski provided a summary of the business discussed at the last committee meeting, including:
 - New Curriculum:
 - Discussed Engage New York, which is the same program, presented as Eureka Math in hard copy form.
 - Supplemental Instructional Materials to be provided next year through Engage New York.
 - The committee would like to work on getting a video conference with representative from Eureka Math, Matthew Cosby (and possibly the Science Committee).
 - Teachers are encouraged to use Engage New York this year to familiarize themselves and have the ability to support other staff in transitioning. It is a premier math program and speculated to be adopted by the district in the future.
 - It is paper intensive but the documents are editable, therefore the committee would like to discuss the future needs for copies, paper supplies, white board, marker, manipulatives so that all teachers are able to use the program to the fullest.
 - Want to understand how is the District budgeting for this? And whether it is it too late to change our response to acquire Eureka Math?
 - Next Steps:
 - Committee intends to explore Engage New York, with more experienced teachers sharing their knowledge
 - Follow up with Eureka Representative for available PD training sessions.
 - There was no new business proposed for vote.

- Language Arts/History-Social Science Committee
 - Kate Robinson provided a summary of the business discussed at the last committee meeting, including:
 - Literacy Night:
 - Schedule for Feb. 27.
 - Planning meeting will be held on Feb. 7 in room 10.
 - Discussing ideas for sessions.
 - Volunteer sign-ups will be delivered next week.
 - Will also have parent workshops at Literacy Night.
 - There was no new business proposed for vote.

- STEAM Committee
 - Megan Walsh provided a summary of the business discussed at the last committee meeting, including:
 - Training for the New FOSS Curricula:
 - Local Districts have autonomy to set up PDs.
 - The STEAM committee would like to request a full staff PD for the new FOSS program as soon as possible.
 - Committee believes training would be beneficial to new and veteran teachers who have never had FOSS training, and everyone would benefit from updated training with the new kits and how they address the NGSS standards and prepare students for CAST.
 - Want to know how soon school can have access to new materials and training? Would like to have access as soon as possible, but at least before the end of the year so teachers are able to begin the new year prepared.
 - There are enough people familiar with FOSS that exposure to the new program without all the materials would still be beneficial.
 - Professional Development for the California Science Test CAST:
 - STEAM Committee members accessed and experienced the practice test online. Overall view was that: the test questions are not limited to 5th grade science standards; reliance on scientific thinking, procedural steps, analyzing given variables; use more written responses, higher level thinking questions.
 - STEAM Committee would like to propose a PD for all staff.
 - Schedule a day when the entire staff can log in and experience the test for themselves.
 - Discuss how to facilitate assessments across grade levels to prepare students appropriately for the assessments as the FOSS assessments will not be enough.
 - Discuss how can we augment our ongoing assessments and prepare students as they matriculate.
 - There was no new business proposed for vote.

PRINCIPAL'S UPDATE (Dr. Moren):

- Charter Renewal/Writing Overview:
 - Charter schools are required by CA law to have annual oversight visits to ensure adherence to LAUSD Board of Education approved petition.
 - At the end of each 5 year petition, schools are notified as to whether Charter School is eligible for renewal.
 - Kenter Canyon's current petition expires on June 20, 2020.
 - The process for rewriting new petition has begun. Dr. Moren and staff are in the process of preparing Charter renewal.
 - Due date is March 11, 2020.
 - Attended meeting but new 2020 template from DOE not yet prepared.
 - Will meet again in 2-3 weeks to go over new template.
 - Will update GC at next meeting.
 - GC will be required to approve new Charter before submittal.

- E-Casting Report 2020-2021.
 - Report is forthcoming.
 - Report will primarily contain information as to what next year's class sizes will look like, and is mostly utilize for staffing purposes.
 - Will be signed off by Dr. Moren.

- Literacy Night.
 - Feb. 27
 - Details and information will be on Kenter website.

- Grade 5 Teachers to Visit Revere Middle School.
 - Annual trip for 5th graders will be held on Feb. 20.

KCPSG UPDATE (Dr. Moren):

- Studio 54 Gala & Auction.
 - Will be held on Feb. 29.
 - Teachers will be able to RSVP online.

PUBLIC COMMENTS:

None.

MOTION TO ADJOURN:

A motion to adjourn the Meeting was made by: Carly Rosenblit; seconded by: Jamie Haas; and passed: Unanimously. Meeting was adjourned at 3:10 p.m.