

**KENTER CANYON GOVERNANCE COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 10, 2019
6:00 p.m. Library**

COUNCIL MEMBERS PRESENT:

1. Dr. Terry Moren (Administrator)
2. Lewis Gabel (Teacher)
3. Megan Walsh (Teacher)
4. Carly Rosenblit (Teacher)
5. Jamie Haas (Teacher)
6. Alyssa McKenzie (Teacher)
7. Heather Herzikoff (Teacher)
8. Daniel Klapproth (Teacher)
9. Kevin Shepela (Parent)
10. Ryan Del Giorgio (Parent)
11. Jason Schaeffer (Parent)
12. Alex Wolfe (Parent)
13. Nicole Williams (Parent)
14. Lynn Whitaker (Community Member)

COUNCIL MEMBERS ABSENT:

1. Michelle Hansbrough (Teacher/1st Alternate)
2. Wenise Wong (Parent)
3. Lisa Sanders (Parent)
4. John Orsanic (Parent/1st Alternate)

ADDITIONAL PERSONS PRESENT:

None.

CALL TO ORDER:

Dr. Moren announced that the Meeting was duly noticed, and called the Meeting to order at 6:05 p.m.

ELECTION OF GOVERNANCE COUNCIL (GC) OFFICERS FOR 2019-2020:

CO-CHAIRPERSONS:

A motion to elect Jason Schaeffer as the parent representative Co-Chairperson was made by: Ryan Del Giorgio; seconded by: Alex Wolf; and, passed: Unanimously by the parent representatives.

A motion to elect Lewis Gabel as the teacher representative Co-Chairperson was made by: Heather Herzikoff; seconded by: Carly Rosenblit; and, passed: Unanimously by the teacher representatives.

RECORDING SECRETARY AND PARLIAMENTARIAN:

A motion to elect Ryan Del Giorgio as the Recording Secretary was made by: Kevin Shepela; seconded by: Heather Herzikoff; and passed: Unanimously.

A motion to refrain from adding a Parliamentarian position to our Governance Council was made by: Carly Rosenblit; seconded by: Kevin Shepela; and passed: Unanimously.

NEW BUSINESS:

1. **AFFILIATED CHARTER:** Dr. Moren presented a detailed overview of the history, status and requirements of the Affiliated Charter, including the need and process to renew the Affiliated Charter this year.
2. **THE BROWN ACT:** Dr. Moren provided Council Members with a copy of The Brown Act, and presented a detailed overview of The Brown Act.
3. **BY-LAWS:** Dr. Moren provided Council Members with a copy of the By-Laws of the GC, and presented a detailed overview of the By-Laws, including the possibility of amending or restating the By-laws this year.
4. **GOVERNANCE COUNCIL ROLE AND INTRODUCTIONS:** Dr. Moren presented a detailed overview of the GC composition, executive officers, elections and voting procedure.
5. **EXECUTIVE GOVERNANCE COUNCIL ROLES:** Dr. Moren presented a detailed overview of the role of the executive officers of the GC. Dr. Moren also presented a detailed overview of who puts together the agenda for each meeting, how it's determined what issues are school choices for GC to decide, versus policy issues for Dr. Moren to decide, how Committees are assigned new business items and/or how new business items arise from Committees, how reports are presented from each Committee, and how such business items are brought to a GC meeting for resolution.
6. **GOVERNANCE COUNCIL COMMITTEES:** Dr. Moren presented a summary overview of the following GC Committees:
 - Professional Development Committee
 - This Committee is responsible for the integration of technology, teaching and learning framework, use of Schoology, communication and scheduling of conferences and District workshops, use of Aides with respect to differentiation and intervention of students, gifted and remedial needs of students, and data and accountability to implement and improve professional development of the school.
 - This Committee is Co-Chaired by Jennifer Oh and Lewis Gabel, and the Committee members are Andrea Shaloo, Alyssa McKenzie, Carly Rosenblit, Erin Mekhitarian, and Jamie Haas.
 - School Climate Committee
 - This Committee is responsible for new teacher support, attendance for students and staff, school experience surveys, school beautification, school assemblies, student programs and school recognition programs, health, physical education, art, safety and emergency preparedness, and Aides training.

- This Committee is Co-Chaired by Carly Rosenblit, Tasneem Dieguez, and Matthew Risman, and the Committee members are Michelle Lynch, Alyssa McKenzie, Kate Robinson, Sumer Dundov, Jennifer Oh, Amanda Azaria-Lane, and Stephanie Ross.
- Positive Discipline Team
 - This Committee is responsible for rubric implementation, maintenance of notebook and documentation, character education, citizens of the month, PAWS policy, restorative justice and social emotional integration.
 - This Committee is Chaired by Daniel Klapproth, and the Committee members are Michelle Hasbrough, Andrea Shaloo, Katy Cohen, and Shari Laham.
- Language Arts/History-Social Studies
 - This Committee is responsible for language arts, history and social studies instruction at the school, English learners, early literacy, ongoing progress monitoring, writing and handwriting, core literature implementation, library needs, Literacy Night, implementation of new Social Sciences framework, ELA assessments, intervention and differentiation of students with respect to Language Arts and History-Social Studies.
 - This Committee is Co-Chaired by Stephanie Ross and Kate Robinson, and the Committee members are Michelle Lynch, Michelle Hasbrough, Heather Herzikoff, Matthew Risman, Shari Laham, and Colleen Lally.
- Mathematics Committee
 - This Committee is responsible for mathematic instruction at the school, including progress monitoring, acceleration needs, math assessments, Math Night, and intervention and differentiation of students with respect to mathematics.
 - This Committee is Chaired by Donnajo Popielarski, and the Committee members are Megan Walsh, Heather Herzikoff, Erin Mekhitarian, Colleen Lally, Lewis Gabel, Madeline Kerwin, and Jamie Haas.
- Science/S.T.E.A.M Committee
 - This Committee is responsible for science instruction at the school, NGSS lessons, Science Lab use, Science Fair schedules, Grade 5 data and accountability, Science assessments, field trips, and Science Night.
 - This Committee is Chaired by Megan Walsh, and the Committee members are Donnajo Popielarski, Katy Cohen, Sumer Dundov, Madeline Kerwin, Amanda Azaria-Lan, and Donna Klapproth.

APPROVAL OF MINUTES FROM MAY 14, 2019 GC MEETING:

Dr. Moren presented the Minutes from the last Regular Meeting from the 2018-2019 school year held on May 14, 2019. After review of the Minutes a motion to approve the Minutes was made by: Ryan Del Giorgio; seconded by: Jason Shaeffer; and passed by: 13 Council Members; with 1 Abstention.

PRINCIPAL'S UPDATE:

- Dr. Moren provided an update on the following matters:

- Critical Utility Project Update - most of the remaining construction involves fixing defects, ongoing garden and landscape issues, and new asphalt in North yard, which will likely be delayed until summer break (so that students won't be deprived of use of North yard at any time during this school year).
- Attendance/Norm Day – The number of students attending school on this day is what determines allocation of funds for the school. KC Attendance/Norm Day is on Friday, September 20th.
- Orchestra Instruction - Program starts on October 11th.
- After-School Classes/Enrichment Classes – Classes have begun and are going well, except for Art because there is not Art teacher. A new Art teacher has been indentified, and teacher input related to identified Art teacher will take place this week.
- Access Books Drive – The Access Book Drive will take place on Saturday, September 14th.

KCPSTG UPDATE:

- Dr. Moren provided an update on the following matters:
 - Annual Giving Dinners – Will be kicked off by 5th grade dinner (for entire 5th grae class) on September 17th.
 - Party Book Kick-Off - Will be in the Coyote Plaza on October 8th.
 - Monster Mash Party – Will be held on October 25th.

PUBLIC COMMENTS:

None.

MOTION TO CHANGE TIME OF REGULAR GC MEETING SCHEDULED FOR OCTOBER 1, 2019 AT 6:00 PM. A motion to change the time of the October 1st GC meeting from 6:00 pm to 2:00 was made by: Lewis Gabel; seconded by: Ryan Del Giorgio; and passed by: Unanimoustly.

MOTION TO ADJOURN:

A motion to adjourn the Meeting was made by: Ryan Del Giorgio; Seconded by: Kevin Shepela; and Passed: Unanimously. Meeting was adjourned at 7:35 p.m.