

**KENTER CANYON GOVERNANCE COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 25, 2018
6:00 p.m. Library**

COUNCIL MEMBERS PRESENT:

1. Dr. Terry Moren (Principal/Administrator)
2. Andrea Laderman (Co-Chair/Parent)
3. Stephanie Ross (Co-Chair/Staff Employee)
4. Ryan Del Giorgio (Secretary/Parent)
5. Jason Schaeffer (Parent)
6. Kevin Shepela (Parent)
7. Alex Wolfe (Parent)
8. Wenise Wong (Parent)
9. Nicole Williams (Parent)
10. Sumer Dundov (Teacher)
11. Michelle Lynch (Teacher)
12. Carly Rosenblit (Teacher)
13. Lewis Gabel (Teacher)
14. Megan Walsh (Teacher)
15. Ashlee Crider (Teacher)
16. Lynn Whitaker (Community Member)

COUNCIL MEMBERS ABSENT:

1. Ike Youssef (Parent)
2. Lisa Sanders (Parent/2nd Alternate)
3. Jennifer Oh (Teacher/1st Alternate)
4. Heather Herzikoff (Teacher/2nd Alternate)

ADDITIONAL PERSONS PRESENT:

None.

CALL TO ORDER:

Andrea Laderman announced that the Meeting was duly noticed, and called the Meeting to order at 6:05 p.m.

APPROVAL OF MINUTES FROM APRIL 24, 2018 GC MEETING:

Andrea Laderman presented the Minutes from the last Regular Meeting held on April 24, 2018. **After review of the Minutes a motion to approve the Minutes was made by: Andrea Laderman; seconded by: Jason Shaeffer; and passed by: 13 Members; with 3 Abstentions.**

ELECTION OF RECORDING SECRETARY AND PARLIAMENTARIAN:

A motion to elect Ryan Del Giorgio as the Recording Secretary was made by: Andrea Laderman; seconded by: Lewis Gabel; and passed: Unanimously.

A motion to refrain from adding a Parliamentarian position to our Governance Council was made by: Andrea Laderman; seconded by: Carly Rosenblit; and passed: Unanimously.

NEW BUSINESS:

1. **AFFILIATED CHARTER:** Dr. Moren presented a detailed overview of the history, status and requirements of the Affiliated Charter.
2. **THE BROWN ACT:** Dr. Moren provided Members with a copy of The Brown Act, and presented a detailed overview of The Brown Act.
3. **BY-LAWS:** Dr. Moren provided Members with a copy of the By-Laws of the GC, and presented a detailed overview of the By-Laws.
4. **GOVERNANCE COUNCIL ROLE AND INTRODUCTIONS:** Dr. Moren presented a detailed overview of the GC composition, executive officers, elections and voting procedure. Each Member of the GC then gave a short introductory statement about themselves.
5. **EXECUTIVE GOVERNANCE COUNCIL ROLES:** Dr. Moren presented a detailed overview of the role of the executive officers of the GC. Dr. Moren also presented a detailed overview of who puts together the agenda for each meeting, how it's determined what issues are school choices for GC to decide, versus policy issues for Dr. Moren to decide, how Committees are assigned new business items and/or how new business items arise from Committees, how reports are presented from each Committee, and how such business items are brought to a GC meeting for resolution.
6. **MOTION TO CHANGE TIME OF REGULAR MEETING SCHEDULED FOR OCTOBER 30, 2017 AT 6:00 PM. A motion to change the date of the October 30th meeting to October 23, 2018 at 2:00 was made by: Carly Rosenblit; seconded by: Michelle Lynch; and passed by: 15 Members; with 1 Opposition (out of town).** Meeting will be held in Room 203.
7. **GOVERNANCE COUNCIL COMMITTEES:**
 - *Safety/Emergency Preparedness Committee* (Ms. Lynch)
 - Ms. Ross gave an overview of the role of this Committee. This Committee is responsible for the safety of the students and staff and the maintenance of the facilities.
 - Ms. Lynch gave an overview of the business discussed at the last Committee meeting, provided Members with a copy of the Injury & Illness Prevention Program (IIPP), and presented an overview of the IIPP.
 - **A MOTION TO APPROVE IIPP WAS MADE BY: MICHELLE LYNCH; SECONDED BY: NICOLE WILLIAMS; AND PASSED: UNANIMOUSLY.**

- Dr. Moren presented an overview of the Integrated Safety School Plan (ISSP).
- **A MOTION TO ACKNOWLEDGE AND APPROVE THAT DR. MOREN DESCRIBED AND EXPLAINED THE ISSP WAS MADE BY: MICHELLE LYNCH; SECONDED BY: LYNN WHITAKER; AND PASSED: UNANIMOUSLY.**
- Andrea Laderman provided an update on the Kenter's traffic issues, including the status of trying to bring a school bus to Kenter to help eliminate the number of cars on the road in the morning. An interest survey was sent out to families - 93 families responded and people are very interested. Areas of interest: Brentwood Glen, Barrington Village area, Mandeville Cyn. BHOA exec board is trying to help subsidize about \$10,000, which will be about \$650/child. Waiting for the HOA to vote. Anyone interested in helping, contact Andrea Laderman.
- Mathematics Committee (Megan Walsh)
 - Ms. Ross gave an overview of the role of this Committee. This Committee focuses on schoolwide mathematical instruction, including (but not limited to) analyzing data, looking at work samples, understanding the mathematical practice standards, and using manipulatives effectively,
 - Ms. Walsh gave an overview of the business discussed at the last Committee Meeting, including Math Night.
 - Math Night for Parents is October 9th - Teachers at every grade level are planning grade level appropriate workshops; an interest survey went out to parents asking about overall interests and desired topics. So far, 49 families have responded.
- Literacy/Social Science (Stephanie Ross)
 - Ms. Ross gave an overview of the role of this Committee. This Committee focuses on schoolwide language arts instruction, including (but not limited to) analyzing data, looking at work samples, discussing effective phonics-based intervention materials.
 - Ms. Ross gave an overview of the business discussed at the last Committee Meeting, including two programs, Read Naturally and Explode the Code, which were purchased for the intervention program to help with phonics and reading fluency.
- S.T.E.A.M Committee (Carly Rosenblit)
 - Ms. Ross gave an overview of the role of this Committee. This Committee focuses science instruction across all the grade levels; discussion of materials, field trip ideas.
 - Ms. Rosenblit gave an overview of the business discussed at the last Committee meeting, including Spooky Steam Night.
 - Spooking Steam Night is October 30th - An interest survey will be going out to parents asking for volunteers to help make this a great evening – including, opportunities to lead sessions, co-teach, monitor a hands-on experience, and/or to lead a parent workshop/presentation; hoping for 10 teachers, as well.

- *Cultural and Accountabilities Committee* (Stephanie Ross)
 - Ms. Ross gave an overview of the role of this Committee. This Committee focuses on choosing the cultural assemblies that will be presented to the students, work to help implement the social responsibility activities, plan and execute Art Night.
 - Ms. Ross gave an overview of the business discussed at the last Committee Meeting, including: prospective dates for upcoming cultural assemblies this year (November, February, April); the selection of a couple of potentially interesting assemblies; and the process of taking their feedback to the PSG liaison for approval.

- *Positive Discipline Team* (Stephanie Ross/Andrea Laderman)
 - Ms. Ross gave an overview of the role of this Committee. This Committee is responsible for implementing a positive and welcoming environment, create positive discipline systems, campus beautification, Playworks, and mindfulness activities.
 - Ms. Ross and Andrea Laderman gave an overview of the business discussed at the last Committee meeting, including Playworks and the Parent Playground Partner program.
 - Playworks - This week is the Playworks Site Coordinator (Coach Ro) will be working with each class for 20-30 minutes to teach new games. So far, the feedback from kids and teachers is tremendous. Surveys are also being created for students, parents, and aides to voices about Playworks can be heard.
 - Parent Playground Partners - Parents can also sign up to be a Playground Partner to come observe and join in the activities.

- *Integration of Technology* (Lewis Gabel)
 - Ms. Ross gave an overview of the role of this Committee. This Committee is responsible for exploring new apps, software, programs; liaison to PlanetBravo, inventory hardware and classroom devices.
 - Mr. Gabel gave an overview of the business discussed at the last Committee meeting, and provided updates on the following programs:
 - Dreambox - New login procedures, working with Ainsley to assist K-3 teachers
 - IXL - added licenses for ELA and Math to all kindergarten students
 - Newsela - Discussing proposal to purchase a school license for the school year (used by 4th and 5th grades)
 - Mind Yeti - proposal by Ms. Walsh to purchase a school license. Mind Yeti is an online program affiliated with Second Step that focuses on mindfulness strategies. Mr. Morris brought the idea to Positive Discipline committee, and it was then brought to ILT.
 - Hardware Updates:
 - o 5th grade has many Macbooks that are failing due to old age.

- 1st and 2nd grade iPads are still functioning but are showing age both physically and with available software updates.

- Instructional Leadership Team (Lewis Gabel)

- Ms. Ross gave an overview of the role and composition of this Committee. This Committee is comprised of a group of staff selected by Dr. Moren to review curriculum, analyze data, and discuss professional development needs. The vision of this Committee can be found in the Calendar book. This Committee is closed to GC for privacy reasons.

- Other Organizational Groups (Stephanie Ross)

- Ms. Ross gave an overview of other organizational groups not open to parents, including the Student Success & Progress Team (SSPT). This group is co-chaired by Ms. Ross and Ms. Dieguez, and is only open to those parents whose children are directly involved.

8. PROGRAM ADVISOR'S UPDATE (Stephanie Ross)

- ELPAC Update

- Ms. Ross gave the following overview of the ELPAC:
- Seven brand new students – without having been to a school in the US – enrolled in Kenter
- Six out of the seven students came back as novice English Learners, and one came back as an IFEP - Initial Fluent English Proficient
- Summative ELPAC scores have been mailed to parents – many of our students did a wonderful job and their English is progressing nicely

- ELD Reclassification Report

- Ms. Ross gave the following overview of ELD Reclassification:
- Every school has a 22% reclassification rate, no matter how many English Learners are enrolled.
- Thrilled to say, we reached our goal!!! We now have a current 6th, 4th, 3rd, and 1st grader who have been reclassified as RFEP - Reclassified Fluent English Proficient.

- GATE Update

- Ms. Ross gave the following overview of GATE:
- 120 – 3rd, 4th, and 5th grade students have one or more gifted identifications
- In June, an additional 29 student referrals were submitted to the GATE office, and they will be tested in December/January.
- In May, an Annual GATE Report must be completed and submitted to the Gifted office – in order to keep our designation as a SAS, we needed to receive and

“Exemplary” rating – 37% of the schools’ submittals received this rating – we were one! Yay!!

- Assessments Update

- Ms. Ross gave the following overview of Assessments:
- All teachers administered the B-O-Y DIBELS assessments.
- Interim Assessment Blocks (IABs) - one language arts and one math - will be administered before November 16, 2018

PRINCIPAL’S UPDATE:

- Dr. Moren provided an update on the following matters:
 - Critical Utility Project Update - New sinks and plumbing works; most of the remaining construction involves landscaping and above ground work; proposed date to be finished - Winter Break.
 - Attendance/Norm Day – The number of students attending school on this day is what determines allocation of funds and nurse/PSA time for the school; KC had great attendance on this day, which means we’ll continue to get same funding.
 - School Experience Survey – This survey is coming soon; 95% of recipients returned the survey last year - highest ever; it’s very important that these surveys are sent out.
 - Orchestra Instruction - Program starts tomorrow, September 26, 2018.
 - After-School Classes/Enrichment Classes – Classes have begun and are going well; this session will go until November 2.
 - Access Books Drive – The Access Book Drive happened this past Saturday, September 22; It was a great success; Most books donated yet! A new chair of this event is needed as Nikki Solomon, current lead, will have her son culminating this year.

KCPSTG UPDATE:

- Meet & Greet – The Meet and Greet was very successful; Surveyed parents for skills and interests.
- Annual Giving Dinners - All are scheduled and the first few dinners have happened; Excellent attendance and great donations so far.
- Party Book Kick-Off - Will be in the Coyote Plaza on October 9th.
- Monster Mash Party – Will be held on October 26th and will be similar to last year’s event.

MOTION TO ADJOURN:

A motion to adjourn the Meeting was made by: Andrea Laderman; Seconded by: Kevin Shepela; and Passed: Unanimously. Meeting was adjourned at 8:25 p.m.